

ADITYA PHARMACY COLLEGE

Aditya Nagar, ADB Road, Surampalem — 533437

Ref APC/Ethics/2019- 2020/CO

ABOUT ETHICS COMMITTEE

To be a centre of excellence in Education and Technology committed towards Scientific and Socio-Economic advancement of the country following legal rules, moral standards and ethical norms.

OBJECTIVE

To maintain proper responsible conduct of study, project work, assignment, research, promotion of academic reliability and anticipation of misconduct including plagiarism in academic writings among students, teachers and faculty.

FUNCTIONS

To impart advanced knowledge in Engineering and Technology. To transform young minds towards professional competence by inculcating values and develop skills. To promote research in collaboration with research organizations. To ensure continuous value addition and strengthen association with industry, and alumni to enhance knowledge on current technologies. To promote next generation technocracy and nurture entrepreneurial culture for social-economic growth.

ROLES AND RESPONSIBILITIES

Conduct orientation programs to enhance ethical, human values for teaching, non-teaching staff and students. To monitor staff and students follow guidelines of code of conduct issued by the college. Frame the policy for Ethics for the institute. Report the gaps of Ethics Policy or nonfulfillment of ethical practices among students, faculty and staff to the head of the institute for taking required actions. Take necessary actions on disobedience of ethical practices in students, faculty and staff Recommend remedial actions on report of non-adherence to the Policy.



Ethics committee co-ordinator



PRINCIPAL

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Aditya Pharmacy College
SURAMPALAM 533 437



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STANDARD OPERATING PROCEDURE

1. Convener and Constituting-members for the Ethics Committee formed under the control of the Principal by Governing Body.
2. Review the moral breaks and countering against ethical breaches.
3. Deliberate required remedial activities to enhance the Code of Ethics (CoE) and Students' Handbook on Code of Ethics and Conduct alongside Standard Procedures (HCoE).
4. Put forward Code of Ethics (CoE) and Handbook on Code of Ethics and Conduct alongside Standard Procedures (I-ICoE) for the new scholastic year.
5. Disseminate the Code of Ethics (CoE) and design a Handbook on Code of Ethics and Conduct alongside Standard Procedures (HCoE) with the students, teaching, and non-teaching staff.
6. Create mindfulness on morals/ethics and moral practices by
7. Display different public and worldwide icons' moral and influential citations inside the class rooms, labs, and college premises.
8. Display Anti-Ragging boards in different parts in College.
9. Study and investigate the information of various departments in the college with respect to the moral breach of students, faculty, and nonteaching staff and improve the code of morals to check the equivalent.



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ETHICS COMMITTEE-CONVEYING ORDER AY 2019-2020

The principal is pleased to constitute the college Ethics Committee with the following members for the academic year 2019-2020 to make necessary arrangements.

S. No	Name of the Faculty	Designation	Role
1	Dr. V. Ravishankar	Principal	Chairman
2	Dr. K. Divakar	Professor	Coordinator- 1
3	Dr. D. Sathis Kumar	Professor	Coordinator-2
4	S. Nageswararao	Associate Professor	Member
5	M. Vinay Kumar	Associate Professor	Member
6	G. Sridevi	Associate Professor	Member
7	K. Pydi Raju	Assistant Professor	Member
8	B. Sujiya	Assistant Professor	Member
9	Y.V.M.L. Prasanna	Assistant Professor	Member
10	P.V. Naga Surya Manoj (183G1R0069)	Student	Member
11	Abhijeet raj (183G1R0003)	Student	Member
12	Aman Mandal (193G1R0001)	Student	Member




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Ref: APC/Ethics/2019-2020/Minutes

07-09-2020

MINUTES OF THE MEETING

Date of meeting	Venue	Duration	Reference
07-09-2021	Principal chamber, Aditya Pharmacy College	2:30 PM to 4:00 PM	APC/Ethics/2019-2020/circular

Meeting agenda:


- To review ethical breaches and the counteraction for the previous academic year.
- To discuss modifications in Code of Ethics (CoE) and Handbook on Code of Ethics and Conduct along with standard Procedures (HCoC).
- To review and approve the modifications in CoE and HCoC.
- To collect all information about ethical breaches and counteraction against it. Minutes and

Resolutions:

- The members of the committee discussed the previous academic year ethical breaches and the counteraction for the ethical breaches by following CoE were discussed.
- It is resolved that no modification in CoE is suggested, so current CoE and HCoC will be continued for the new academic year.
- It is resolved to circulate CoE and HCoC with the students, faculties and nonteaching staffs.
- It is resolved to conduct one day workshop on ethical practices.
- The members of the committee resolved that all the necessary information regarding the ethical breaches and counteraction against ethical breaches should be collected and analysed by the convener
- It is resolved to collect all the necessary information regarding ethical practices and create display boards on ethical quotations and anti-ragging.




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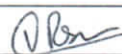






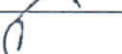
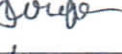
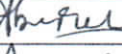

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07-09-2020

The following members were present at the meeting


S. No	Name of the Faculty	Designation	Signature
1	Dr. V. Ravishankar	Principal	
2	Dr. K. Divakar	Professor	
3	Dr. D. Sathis Kumar	Professor	
4	S. Nageswararao	Associate Professor	
5	M. Vinay Kumar	Associate Professor	
6	G. Sridevi	Associate Professor	
7	K. Pydi Raju	Assistant Professor	
8	B. Sujiya	Assistant Professor	
9	Y.V.M.L. Prasanna	Assistant Professor	
10	P.V. Naga Surya Manoj (183G1R0069)	Student	
11	Abhijeet raj (183G1R0003)	Student	
12	Aman Mandal (193G1R0001)	Student	


Coordinator-Ethics committee




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LIST OF PROGRAMMES

SL.NO	DATE	NAME OF THE PROGRAMME	RESOURCE PERSON
1	20/1/2020	A programme for non-teaching staff on Communication skills	Dr.K.Kanthithilaka
2	22/01/2020	Orientation programme for teaching staff on Professional Ethics and conduct	Mr. K.Shailaja Rao
3	24/01/2020	An awareness programme for students on pharmacy profession	Dr.K.Venkateswaralu




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Report: A Programme for Non-teaching staff on Communication skills

Resource person: Dr.K.Kanthithilaka

Venue: Computer lab: Aditya Pharmacy College

Date: 20/1/2020

No.of non-teaching staff: 18

Ethics committee conducted a programme on Communication skills for non- teaching staff with the permission of principal to enhance the basic concepts of Communication skills in the non-teaching staff. Dr.K.Kanthithilaka was invited as a resource person who is working as professor -H & BS Department in Aditya College of Engineering and Technology. The speaker discussed the importance of Communication skills and interaction skills.The Non-teaching staff have interacted with the speaker and shared their opinions during the session. They enjoyed the session thoroughly and learned many things regarding the communication skills. The programme was concluded with vote of thanks by the committee coordinator Dr. D.Sathis Kumar.

Sign of Ethics Committee Co-Ordinator

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Report: Orientation programme for teaching staff on Professional Ethics and conduct

Resource person: K. Shailaja Rao

Venue: Principal's Chamber: Aditya Pharmacy College

Date: 22/1/2020

No. of teaching staff: 20

Ethics committee conducted an orientation programme on Professional Ethics and conduct for teaching staff with the permission of principal to enhance the Professional Ethics and conduct in the teaching staff. K. Shailaja Rao was invited as a resource person who is working as Asst. Professor in Aditya College of Engineering and Technology. The speaker discussed the importance of Professional Ethics and Responsibilities. She recited that integrity, respect, responsibility towards the profession will achieve the success in that regard. The speaker said that if we implement the regulations of professional ethics, then we can assert our rights. The teaching staff have interacted with the speaker and shared their opinions during the session. The programme was concluded with vote of thanks by the committee coordinator Dr. D. Sathis Kumar.

Sign of Ethics Committee Co-Ordinator

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Report: An Awareness Programme for Students on Pharmacy Profession

Resource person: Dr. K. Venkateswaralu

Venue: Seminar hall: Aditya Pharmacy College

Date: 24/01/2020

No. of students: 85

Ethics committee conducted an Awareness programme for students on pharmacy profession with the permission of principal to create awareness in students regarding the scope and importance of pharmacy profession. Dr. K. Venkateswaralu was invited as a resource person who is working as professor –Pharmaceutics Department, in Aditya College of Pharmacy. The resource person has shared their views and thoughts regarding the profession of pharmacy, pharmaceutical industrial opportunities in different departments, higher education in pharmacy and created awareness among the students to understand deeply in this regard and students were interacted with resource person and clarified their doubts and future scope. The programme ended with vote of thanks by the committee coordinator

Sign of Ethics Committee Co-Ordinator

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